



### **Withdrawal of Request for Amendment**

**Name:** \_\_\_\_\_

**VPCR Case #** \_\_\_\_\_

**Date of Report of Substantiated Findings Letter:** \_\_\_\_\_

**Current Address:** \_\_\_\_\_

After the Justice Center informed me of a substantiated finding of abuse and/or neglect against me, I requested an administrative review to determine whether the substantiated report was proven by a preponderance of evidence, and if so, whether the appropriate category of offense was indicated in that Report of Substantiated Finding.

I now wish to withdraw my Request for Amendment of the Substantiated Report, and waive my rights, as follows:

1. I wish to withdraw my request for amendment and forego any administrative review or hearing challenging the allegation(s) contained in the Report of Substantiated Finding.
2. I understand that I am waiving my right to: cross-examine and ask questions of the Justice Center's witness(es); testify on my own behalf and provide my version of the incident(s) to the Administrative Law Judge; and call witnesses to testify on my behalf.
3. I understand that the Report of Substantiated Finding will be maintained in the VPCR as a Category 1, 2 and/or 3 finding of Abuse and/or Neglect being entered against me, pursuant to Social Services Law §493.
4. No representations regarding my employment status, present or future, have been made or relied upon in giving this withdrawal.
5. I agree to waive any rights I have to appeal under CPLR Article 78.
6. I am waiving these rights knowingly, voluntarily and of my own free will, and following consultation with my attorney or representative, if applicable.

**With this understanding, I hereby WITHDRAW my request for an administrative review or a hearing in the above-referenced matter.**

**DATED:** \_\_\_\_\_

\_\_\_\_\_  
**Signature of Subject**